

Permission to Publish and Open Access Copyright Transfer Agreement

Manuscript Information:

Journal: _____

Manuscript Title: _____

Manuscript Number: _____

Authors: _____

Corresponding author's contact data: _____

Corresponding author's e-mail address: _____

Contact at the publishers: _____

E-mail address at the publishers: _____

Dear Author,

Please

- read this form carefully,*
- check all manuscript information,*
- sign this form with your digital signature and*
- reply directly to the e-mail with which you received this document and leave the subject unchanged.*



Thank you very much in advance.

Assignment of Rights

Thieme does not accept for publication in a journal any manuscript that has been published elsewhere. Your consent to the following assignments of rights, also on behalf of the other authors (if several authors contribute to the manuscript), and the signing of this Open Access Copyright Transfer Agreement is a necessary requirement for the publication of your manuscript.

The article will be published under a CC BY-NC-ND license (<https://creativecommons.org>). This license means that anyone may freely read, download, distribute and make the article available to the public (in printed and electronic form), provided that the author and the journal as the source are acknowledged, whereas no commercial use is allowed and the work may not be altered, transformed or serve as the basis for a derivative work.

Thieme will endeavor to ensure maximum dissemination of your manuscript and to protect your authors' rights against misuse, such as plagiarism.

For this reason upon acceptance of the manuscript by us you and your co-authors agree to hereby transfer on a non-exclusive basis copyright to Thieme. This includes (in addition to the publication under a CC BY-NC-ND license), for the duration of the statutory term of copyright protection and throughout the world, the full rights to use the paper (including excerpts thereof) within the journal or separate to it, on a commercial or non-commercial basis, linked to other works or papers, audio-visual accompanying materials or interactive products or services, including the transfer to third parties (e.g., under license agreements, etc.), in particular the non-exclusive right to use all editions/updates for the following purposes:

- reproduction and distribution in printed form, in particular as a journal article, article in a medical textbook or other type of book directed towards a specific target group of readers, pocket book, special edition for secondary markets or special customers, brochure, supplement, anthology, etc.



<https://creativecommons.org>

Permission to Publish and Open Access Copyright Transfer Agreement

- reproduction and distribution in the form of electronic media (e.g., CD-Rom, DVD, USB memory stick, databases, cloud-based service, ebook and other forms of electronic publishing) and also make available to the public (e.g., internet, intranet or other wired or wireless data networks), in particular by displaying on stationary or mobile visual display units, monitors, smart phones, tablets or other devices by download (e.g., e-pub, PDF, App) or retrieval in any other form;
- translation, transmission or adaptation of the paper into or in any other language, dialects or versions (in particular, as a podcast, audio book, or other image or sound carriers etc.), transmission through television, cable or satellite TV, radio or by means of other audio-visual media, renting or lending, storage in an electronic archive, including storage in connection with indexation, key word search or any other search and additional functions, usage for types of use not as yet known and for any other rights used by collecting societies as provided in their articles and allocation plans, provided that the transfer of such rights is permissible under the relevant provisions and applicable law.

Without prejudice to this assignment of rights, the moral rights in connection with the article shall remain with you and the other authors, whereas we are entitled to all rights with regard to the editorial process and publishing service in connection with the reproduction and distribution of the article in our journal and making it available to the public.

Thieme is entitled, but not obliged, to use the rights specified in the aforesaid sections and may adapt the article for these uses. Thieme will take your and your co-authors' legitimate interests into account in this respect.

Authors' rights and Gold Open Access

The rights of use are assigned to us non-exclusively – subject to your rights in accordance with our Open Access (OA) Guidelines: Our OA Guidelines state that immediately after the publication of the article by us, you and the other authors are entitled to make the published version of the article available to the public. For further details please click the button "Authors' rights and Gold Open Access."

For more Information on our OA Program please visit <http://open.thieme.com>.

Article Publication Charge

Publication of the article is subject to an article publication charge of (exclusive VAT if any).
The article will be published upon receipt of the payment by Thieme.

Duties of care

Product liability laws set high standards for your duty of care as the author of a scientific manuscript. This is especially the case when you give therapeutic information and/or specify drug doses. Therefore please check this information carefully in the typeset page-proofs of your article. Your task will be much easier if you have the information counterchecked – depending on the sensitivity of the information within the article – by specialist colleagues. Only you, as the author, have the specialist knowledge to be able to assess the accuracy of the information. For further information on how to indicate corrections, please click the button "Correction markup symbols."

Author's Declaration

I have taken note of the information on the duties of care under product liability law; I agree to the assignments of rights in accordance with the foregoing sections "Assignment of Rights" and "Authors' Rights and Gold Open Access" also on behalf of the other authors (if several authors have contributed to the article). I declare that I am authorized by my co-authors to sign on their behalf.

I declare that no third party rights will be infringed through the publication. Any material contained in the manuscript (including illustrations, tables, or other material) from third-party sources will be identified as such through citation, indicating the source. If required, I have obtained the copyright permission from the publishers concerned.

I have read and understood the terms and conditions of the CC BY-NC-ND license and I agree also on behalf of the other authors (if several authors have contributed to the article) **that the article will be published under such a license.**

I agree with the aforesaid article publication charge. Should one of the foregoing regulations be or become invalid in whole or in part this shall not affect the validity of the other provisions. Any invalid provision shall be replaced by a regulation that comes as close as possible to the purpose of the invalid provision in economic terms, insofar as legally permissible.

This article is ready to be published after the execution of the corrections indicated by me.

Date

Digital Signature



Authors' rights and Gold Open Access



Instructions for Authors



Digital signature



Open Access Publishing – Author Information

Open Access (OA) means free reading and use of scientific literature and related content via the Internet.

1. OA Publishing at Thieme

There are two main ways to publish articles and make them freely available to read: “gold” OA and “green.”

Gold OA means that immediately upon publication your article will be made free to read via the Internet with additional usage rights. In return for this instant and global dissemination and availability of your article, an Article Publication Charge (APC) is paid either by yourself as the author or by your institution or funding organization.

Green means that 12 months after publication you may self-archive the accepted manuscript. You may not use the final published version, but you may deposit your publication as the accepted manuscript in institutional online repositories.

Thieme offers authors the choice by providing both gold OA and green options, with the preference for gold OA as it provides immediate access to the edited, published version of your article with well-defined reuse rights under a sustainable financial model.

2. General Information – Thieme Open

Thieme is one of the market-leaders for scientific information and services in medicine and chemistry. Since the end of 2013, we have offered authors an OA publication service called Thieme Open, <http://open.thieme.com>.

This OA service includes rigorous peer-review, professional in-house editorial services, fast publication times, and worldwide access via Thieme’s electronic journals, <https://www.thieme.de/en/thieme-connect/home-3939.htm>.

It also includes reference linking and long-term archiving, distribution, including the Digital Object Identifier (DOI), as well as entry into PubMed Central and indexing in OA-relevant search engines.

Thieme OA authors enjoy the following benefits – you may:

1. Publish under a gold OA model in our suite of gold OA journals or choose from one of our more than 150 classic journals that also offer you an OA option. Transfer your copyright and declare no conflict of interest electronically by signing the Copyright Transfer Agreement and Conflict of Interest forms.
2. Be certain that your OA manuscript will enjoy the same high-quality standards of peer-review and superior production services as you enjoy in all our journals.
3. Post the final published version of your article immediately on any site or repository if published under the gold CC BY OA option.
4. Deposit the final published version of your article immediately as a PDF on any non-commercial site or repository if published under the CC BY gold OA option.
5. Be assured that we protect your rights as an author when you publish your article under a “CC BY-NC-ND license.” Information at: <https://creativecommons.org>
6. Be compliant with requirements, mandates, and policies of funders such as NIH, OSTP, Horizon 2020, DFG, and RCUK. For details see: <http://www.sherpa.ac.uk/romeo/search.php>
7. Be assured that your work will be archived long-term at archiving services such as CLOCKSS or Portico.
8. Be assured that your paper is discovered on major search engines and indexing services such as PubMed Central, Directory of Open Access Journals (DOAJ), and Scopus.

3. Why is Open Access important for you?

OA is an additional publication service among the services and products that are provided by Thieme.

The most important reasons to publish OA are the immediate, global access, and sharing via the citable version of an article. This means a high visibility leading to a potentially higher usage, more citations, and a higher impact of your article by extended search ability and discoverability. Your article quickly gains wide scientific impact. These play an increasing role if you, your project, and the publication of your results and data are publicly funded. Please find a glossary of bibliometrics at: <http://www.bibliothek.kit.edu/cms/english/bibliometrics-glossary.php>

Maintaining a high-level quality standard by undergoing a rigorous peer-review process by international and leading specialists, Thieme OA articles are published quickly and may include multi-media enhancements. Furthermore, your OA publication meets relevant funder mandates, requirements, and policies.

The advantages of publishing OA in summary:



4. What does this mean for you?

What you should be considering before the transfer of your copy- and usage rights:

Your position as the copyright holder

As copyright holder you own exclusive rights on usage and re-usage of your work by third parties. The type and level of protection of copyrights and licenses vary between countries.

The Rights Transfer – your rights as an author

When you decide to publish with Thieme, we kindly ask you to assign your copyright to us as your publisher.

OA licenses permit the copyright owner and holder to grant and impose conditions on the reuse of the content. By using a Creative Commons License you agree to a partial disclaimer of your rights as a copyright holder. You renounce irrevocably parts of your copyright and agree to the dissemination of your content to third parties free of charge.

Please find below further information about the CC licenses and their acceptance by authors:

On the CC website: https://wiki.creativecommons.org/Considerations_for_licensors_and_licensees

About the acceptance by authors: [Scholarlykitchen-acceptance authors-licenses](#)

CC BY-NC-ND license license enjoys the highest acceptance among authors, the CC BY license the lowest.

5. CC BY-NC-ND

To abide by and fully comply with our responsibility as publisher of your scientific work and record, Thieme publishes your OA paper under the most recent CC BY-NC-ND license:



CC BY-NC-ND (Attribution-Noncommercial-No Derivatives)

Users may **share**, copy, and redistribute the material in any medium or format under the following **conditions**:

Attribution – user must give appropriate credit, provide a link to the license, and indicate if changes were made. User may do so in any reasonable manner, but not in any way that suggests the licensor endorses the user or her/his use.

Noncommercial – user may not use the material for commercial purposes.

No Derivatives – if user remixes, transforms, or builds upon the material, the user may not distribute the modified material.

No additional restrictions – user may not apply legal terms or technological measures that legally restrict others from doing anything the license permits.

Thieme's default license is CC BY-NC-ND. However, in case of a funder requiring it, you as the author may select another license and we will arrange your publication accordingly.

Please find the relevant information on the submission page of the journal of your choice, as well as on our Copyright Transfer Agreements.

Should you have any questions or would like more information, please visit our Open Access page: <http://open.thieme.com/de/web/19/faq>

Or contact us: the editorial team of your journal
or
thiemeopen@thieme.de

Instructions for Author Corrections

Dear Author,

Many thanks for choosing to publish your manuscript with us! The reviewing of the typeset article by yourself is one of the last steps before publication, and we now ask for your approval to proceed with publication.

The manuscript has been prepared for publication by our copy-editors and typeset into the journal layout. Suggested changes, new formulations, deletions or restructuring of the text, if they are significant, along with questions to you are marked with a square (■). Please consider carefully whether the changes made are suitable and are correct and respond to each question within the pdf proof. Please also check that the images have been reproduced correctly when incorporated into the layout (please note that the resolution will be higher in the print version).

During the editorial process your article has been reviewed, and (if applicable) dosages outlined in the text were scrutinized. However, only you, as the author, have the expertise to assess the accuracy and validity of the information within the text. The responsibility for the accuracy rests solely with you.

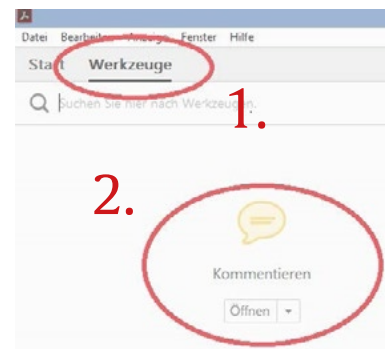
We ask that you return corrections in the following way:

To prevent misunderstandings and errors due to readability of handwriting, please make any necessary changes in the PDF document using the following edit functions in Adobe Acrobat Reader DC (freeware) or Adobe Acrobat Pro DC and Adobe Acrobat Pro (full version):

Activating the comment function

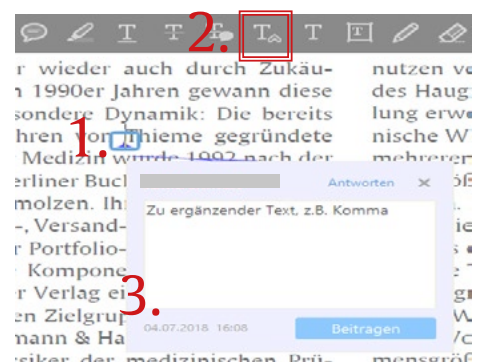
Acrobat Pro:

1. Tools
2. Comment



Function: Inserting text at the cursor location

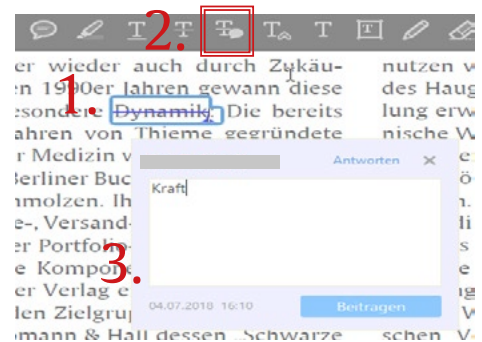
1. Move cursor to the desired location
2. Click on button „Insert text at cursor“
3. Enter the desired text in the pop-up note box



Instructions for Author Corrections

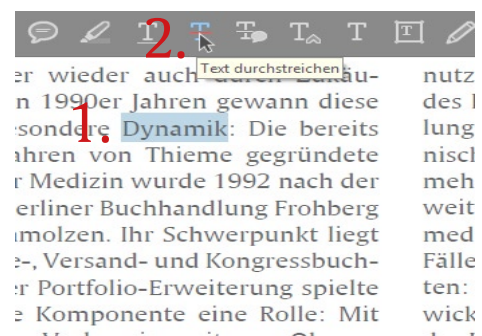
Function: **Replacing** text

1. Highlight text to be replaced
2. Click on button „Add note to replace text“
3. Enter new text in the pop-up note box



Function: **Crossing out (Deleting)** text

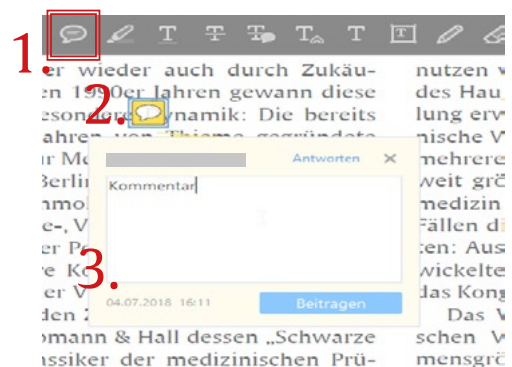
1. Highlight text to be deleted
2. Click on button „Strikethrough text“



Function: **Adding a sticky note / comment**

1. Click on button „Add sticky note“
2. Click on where you want to place the note in the text
3. Enter comments in the pop-up note box

Please never use this function for text corrections!



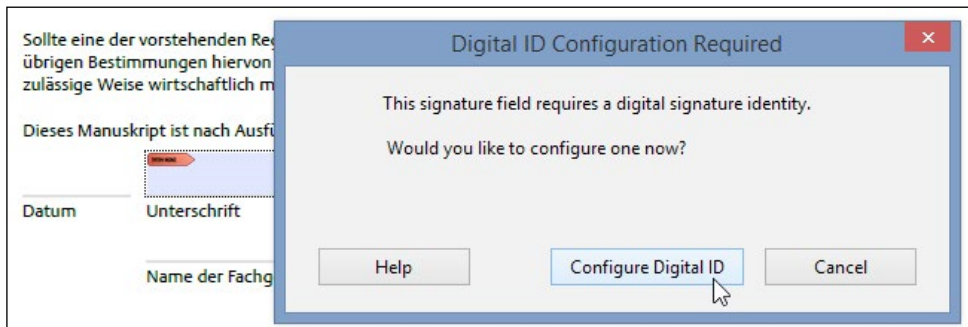
Please do not use the Note, Text comment and “Edit Text and Images” function as they will cause technical problems and may cause serious delay in the publication process.

You should return the PDF with the marked corrections by e-mail to your contact at the publishers.

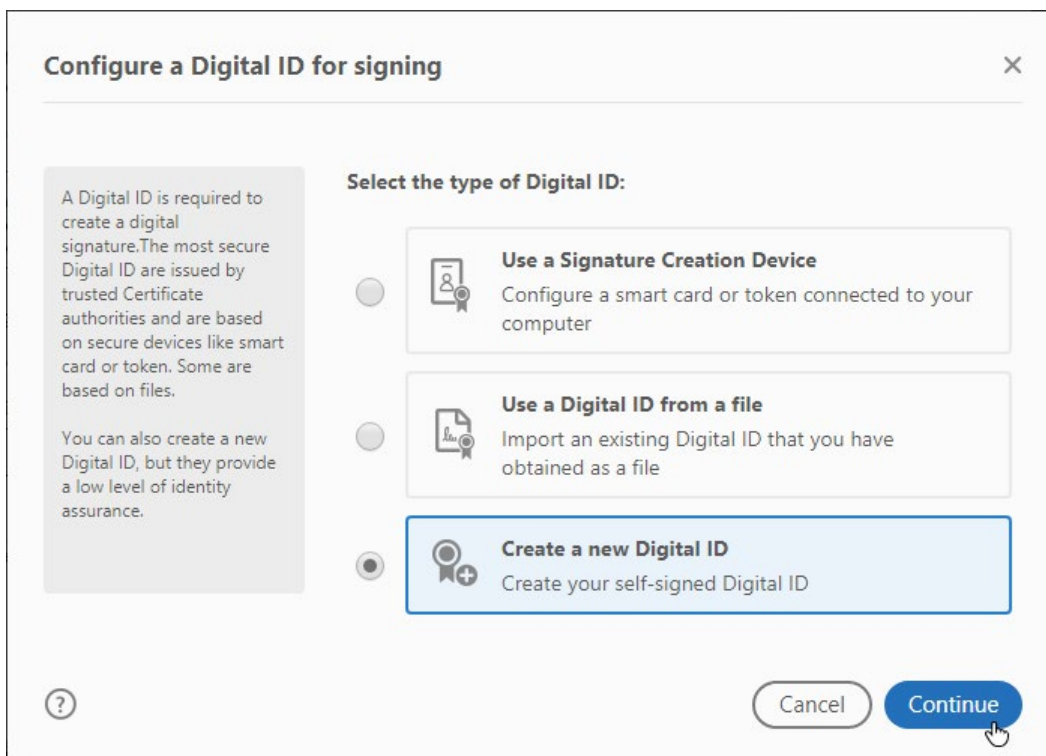
How to Set Up a Digital Signature in Adobe Reader or Adobe Acrobat

Please note: depending on the version of the Adobe program, the depiction of the dialog boxes and the wording can vary. The following screenshots were taken from Adobe Acrobat Reader DC.

To begin the digital ID setup process simply click in the appropriate signature field. Select “Configure Digital ID”.



In the following dialog box, please select “Create a new Digital ID” and click Continue.



Specify where you are going to store the digital ID – select “Save to File” and click Continue.

Select the destination of the new Digital ID

Digital IDs are typically issued by trusted providers that assure the validity of the identity. Self-signed Digital ID may not provide the same level of assurance and may not be accepted in some use cases.

Consult with your recipients if this is an acceptable form of authentication.

Save to File
Save the Digital ID to a file in your computer

Save to Windows Certificate Store
Save the Digital ID to Windows Certificate Store to be shared with other applications

[?](#) [Back](#) [Continue](#)

Type in your personal information (name, organization unit, organization name and email address, country) in all fields and click Continue.

Create a self-signed Digital ID

Enter the identity information to be used for creating the self-signed Digital ID.

Digital IDs that are self-signed by individuals do not provide the assurance that the identity information is valid. For this reason they may not be accepted in some use cases.

Name: Hans Mustermann

Organizational Unit: *Enter Organizational Unit...*

Organization Name: *Enter Organization Name...*

Email Address: Hans.Mustermann@thieme.de

Country/Region: US - UNITED STATES

Key Algorithm: 2048-bit RSA

Use Digital ID for: Digital Signatures and Data Encryption

[?](#) [Back](#) [Continue](#)

Enter a file location for your new Digital ID file – either use the default location or enter a different location if you prefer. Then create and enter a password for the ID into both password fields and click Save.

Save the self-signed Digital ID to a file ✕

Add a password to protect the private key of the Digital ID. You will need this password again to use the Digital ID for signing.

Save the Digital ID file in a known location so that you can copy or backup it.

Your Digital ID will be saved at the following location :

C:\Users_Username_\AppData\Roaming\Adobe\Acrob

Apply a password to protect the Digital ID:

.....

Confirm the password:

.....|